



RICHMOND POWER & LIGHT

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Residential Application for Service

Please include a copy of your **Driver’s License or Photo ID**, as well as a copy of your **Lease** with the property owner’s information and **Signature** if you are renting or leasing the property. Note that each adult residing in the household must sign this application and provide a copy of their photo ID. Questions may be directed to customerservice@rp-l.com or to the phone number above.

Your Full Name: _____ Your Social Security Number: _____

Phone Number: _____ Your Employer: _____

Your Spouse’s Name: _____ Their Social Security Number: _____
(and/or any other adults residing in the household)

Their Phone Number: _____ Their Employer: _____

Service Address: _____ Effective Date: _____

Mailing Address: _____
(if different from the service address)

Email Address: _____

Indicate if you are the Property Owner or Property Renter: Owner Renter

If applicable, provide the address you are moving from and the date you are requesting service be taken out of your name. If the services are not signed for by another person or business, the services will be disconnected on the date requested.

Disconnect Address: _____ Disconnect Date: _____

I agree that my electronic signature is the legal equivalent of my manual/handwritten signature on this document, and I consent to the legally binding terms and conditions of this document.

Your Signature: _____ Spouse/Other Adult(s) Signature(s): _____

Please return the completed form using our secure file transfer platform, SendSafely. Click the link below or scan the QR code to access the site. Forms submitted via fax are also accepted.

<https://rp-l.sendsafely.com/dropzone/customerservice>



RP&L reserves the right to use any data accessible to them in order to verify and validate residency at a specific location. We also reserve the right to run ID verification and/or credit checks on all customers who have signed the application for service. Any customer signing the application takes financial responsibility for services rendered and must contact RP&L and provide the necessary documents to be removed from an account if living arrangements change. The account balance must be current for removal of any person from the account.

